



# How we use Your Information to Provide Your Healthcare

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## **Privacy Notice – Direct Care, (routine care and referrals)**

*Plain English explanation*

### **The records we keep to enable us to look after you**

Cheddar Medical Centre keeps data on you relating to who you are, where you live, what you do, your family, possibly your friends, your employers, your habits, your problems and diagnoses, the reasons you seek help, your appointments, where you are seen and when you are seen, who by, referrals to specialists and other healthcare providers, tests carried out here and in other places, investigations and scans, treatments and outcomes of treatments, your treatment history, the observations and opinions of other healthcare workers, within and without the NHS as well as comments and aide memoires reasonably made by healthcare professionals in this practice who are appropriately involved in your health care.

When registering for NHS care, all patients who receive NHS care are registered on a national database, the database is held by NHS Digital, a national organisation which has legal responsibilities to collect NHS data. GPs have always delegated tasks and responsibilities to others who work with them in their surgeries. On average an NHS GP has between 1,500 and 2,500 patients for whom he or she is accountable. It is not possible for the GP to provide hands on personal care for each and every one of those patients in those circumstances. For this reason GPs share your care with others, predominantly within the surgery but occasionally with outside organisations.

If your health needs require care from others outside of this practice we will exchange with them the information about you that is necessary for them to provide that care. When you make contact with healthcare providers outside the practice but within the NHS it is usual for them to



send us information relating to that encounter. We will retain part or all of those reports. Normally we will receive equivalent reports of contacts you have with non NHS services but this is not always the case.

Your consent to this sharing of data, within the practice and with those others outside the practice is assumed and is allowed by the Law.

People who have access to your information will only normally have access to that which they need to fulfil their roles and there are safeguards in place such as detailed audit trails, and restricted permissions as well as contractual safeguards in place.

You have the right to object to our sharing your data in these circumstances but we have an overriding responsibility to do what is in your best interests. Please see below.

We are required by Articles in the General Data Protection Regulations to provide you with the information in the following 9 subsections:	
<i>Data Controller contact details</i>	Cheddar Medical Centre Roynon Way Cheddar Somerset BS27 3NZ
<i>Data Protection Officer contact details</i>	<b>Kevin Caldwell</b> GP Data Protection Officer Somerset CCG Wynford House Lufton Way Yeovil Somerset BA22 8HR  Tel: 01935 384000 Email: <a href="mailto:somccg.GPDPO@nhs.net">somccg.GPDPO@nhs.net</a>
<i>Purpose of the processing</i>	Direct Care is care delivered to the individual alone, most of which is provided in the surgery. After a patient agrees to a referral for direct care elsewhere, such as a referral to a specialist in a hospital, necessary and relevant information about the patient, their circumstances and their problem will need to be shared with the other healthcare workers, such as specialist, therapists, technicians etc. The information that is shared is to enable the other healthcare workers to provide the most appropriate advice, investigations, treatments, therapies and or care.



<i>Lawful basis for processing</i>	The processing of personal data in the delivery of direct care and for providers' administrative purposes in this surgery and in support of direct care elsewhere is supported under the following Article 6 and 9 conditions of the GDPR: <i>Article 6(1)(e) '...necessary for the performance of a task carried out in the public interest or in the exercise of official</i>
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